



TOWN OF KNIGHTDALE
PLANNING AND ENGINEERING COMMITTEE
Meeting Minutes

950 Steeple Square Court, Knightdale, North Carolina 27545

November 7, 2011

The Knightdale Planning and Engineering Committee met in the conference room in the Town of Knightdale Town Hall at 6:00pm on November 7, 2011.

ITEM I. CALL TO ORDER

...Councilor Gleason called the meeting to order at 6:01pm, Monday November 7, 2011.

ATTENDING: Councilor Gleason, Councilor Poirier, Mark Swan, Myron Kelly, Seth Lawless, Fred Boone
Chris Hills, Jeff Triezenberg, Brad Johnson

ITEM II. APPROVAL OF MINUTES

...Mr. Swan moved to approve the minutes. Councilor Poirier seconded. The motion carried unanimously.

ITEM III. OLD BUSINESS

1. First Avenue, Phase 1
Mr. Boone explained that utility work was underway and the project was expected to be under construction in January. Councilor Poirier asked if the utilities would be shifted to the west side of the street. Mr. Boone noted that primarily that is where work would be done.
2. First Avenue, Phase 2
Mr. Boone noted that construction authorization was granted in the previous week and that construction would begin in the spring.
3. BB&T right turn lane and crosswalk
Mr. Boone noted that construction authorization was granted in the previous week and that construction would begin in the spring.
4. Mingo Creek Greenway
TRC conditionally approved the greenway plan, and three easement approvals are on the Town Council agenda tonight. Phase 1 is under construction. Councilor Poirier asked if there was a timetable for the bridge over the river. Mr. Boone noted that at this time it was indeterminate, but that a timetable would become more clear in the coming week.
5. Code Enforcement
Mr. Hills distributed literature for modifications to the code enforcement language in the ordinance. The Committee discussed changes that would shorten the enforcement time and give the code enforcement officer more leeway in attempting to reach residents in an effort to rectify concerns.

Mr. Kelly noted a specific situation at Third and Oakwood, Mr. Triezenberg acknowledged the concern.

Mr. Hills noted the amendment would likely come before council in December.

...Councilor Poirier moved to bring this ordinance amendment to a December council meeting. Mr. Kelly seconded.

ITEM IV. NEW BUSINESS

1. Smoke Free Parks
The committee reaffirmed its support for making Knightdale parks smoke free, with some hesitation about how enforcement would work.
2. Sign Ordinance
Mr. Hills explained that the election had brought out discrepancies in the Town's definition of a sign that would need to be resolved relatively quickly. Staff is working to address these concerns and an amendment will be brought before Council soon.
3. Town Hall Landscaping
Mr. Hills distributed the plans drawn up by the Public Works Director, Tracy Pedigo, that gave an idea of how landscaping would be replaced around Town Hall after built up material was removed. The committee was satisfied that the plans seemed to improve the attractiveness of the Town Hall, but was interested in emphasizing that the Town should save what it can.

ITEM V. OTHER BUSINESS

Councilor Poirier expressed his appreciation to the Planning and Engineering Department staffs for their diligence and professionalism.

The Committee had cake to express its appreciation for Councilor Poirier's service.

ITEM VI. ADJOURNMENT

... Without objection Councilor Gleason adjourned the meeting at 6:35pm.

Attest, Councilor Gleason

Clerk to the Planning and Engineering Committee, Brad Johnson